

**Vision Group E-Access**  
**Meeting Minutes for May 15, 2000 10-3p**  
**San Diego**

**I. Introduction:**

- A. Members Present: Carol Biancalana, Mike Harris, Steve Sarine, Jay Goldman, Geoff Cady, Mark Hartwig, Linda Broyles, Cindy Keehen, Mel Ochs, Sam Spiegel, Mike Warren, Dave Busse, Reggie Chappelle, Virginia Ferral, Jeff Fehlberg, Gwen Jones, Miranda Swanson, Mercia Brandon, Jeff Clet.
- B. Summary: Group Process Outline was distributed.
- Document is a template on how to conduct the meetings and what goals each committee should be moving towards.
  - Form is to be filled out and taken to stakeholder groups for approval. If actions listed are not approved, the group must commit to writing out specifically why.
  - The document is then to be brought back to the committee for review.

**II. Business Items:**

**Draft Dispatcher Regulations**

- A. Summary: A copy of EMD regulations were sent out.
- The group proposed to approve EMD programs at a state level instead of on a local level, where there would be numerous different sets of guidelines in existence throughout the state.
  - The new overall EMD program would deal with the regulation of EMD protocols, training and QI.
  - Local EMS agencies would still oversee their own programs.
  - Cindy Keehen will be the liaison to the state committee for EMD regulations.
- B. Timeline: There was no definite timeline proposed.

**Communications Plan**

- A. Summary: A vote was taken on as to whether or not the communications plan should be run through the Vision process.
- The decision was made that the communications plan will not be run through Access.
  - One or more liaisons will review and comment on the Plan.
  - Carol will be responsible for distribution among the group.

**Review of Remaining Meetings**

- A. June 26<sup>th</sup> – San Francisco Airport
- B. July 17<sup>th</sup> – San Jose
- C. September 18<sup>th</sup> – Ontario

- D. November 29<sup>th</sup> – After Commission (schedule to come over email on list server)
- E. January 22<sup>nd</sup> – San Diego
- F. March 19<sup>th</sup>
- G. May 21<sup>st</sup>
- H. Summary: Miranda Swanson explained how to make flight reservations correctly. When making reservations, mention to the agent that you have a Corporate Ticket. This means that you have full fare and that your flight is changeable.
- I. Miscellaneous: Miranda stated that handbooks are available through the Vision Office upon request.
  - Stationary will also be sent out electronically. Upon the use of the stationary, it is required that a signature block be provided for Jeff and Carol.

#### **EMSA Vision 2000 Conference: Integrating the Pieces**

- A. November 30, and December 1, 2000. To take place at the Marine's Memorial Club, San Francisco.
- B. Travel for the conference is currently up in the air as far as funding. The issue is to be discussed at the Vision Leadership Team meeting on July 13, 2000.
- C. Save the date postcards will be sent out soon.

#### **Committee Updates**

- A. Objective #1: Jay Goldman
  - A handout listing the objective and five sub-points was distributed for review and discussion.
  - It was established that there need to be standards related to dispatching, to ensure that there is a rapid response capability.
  - The subcommittee will consider breaking this into manageable pieces.
  - Note: NENA is in the process of doing a report card. Group should pay attention to this because they will be posting call processing standards and best practices on the way most people are performing these tasks. For the most part, these practices are not adequate.
- B. Objective #2: Universal Access, Cindy Keehen
  - The objective is to establish 9-1-1 as the universal access number to report perceived police, fire and medical emergencies.
  - A handout was distributed detailing the group's objective.
  - The handout also explained the recommended revisions to the Government Code, as well as recommended definitions to be added, such as *universal access* and *telecommunications device*.
  - The group was unable to come up with a definition of *prudent layperson*.
  - Action: Gwen Jones is to email information on Assembly Bill (99), passed last year with the definition of "prudent layperson".
- C. Objective #3: Alternate Non-911, Steve Sarine

- Handout was distributed, detailing the goals and actions of this objective.

D. Objective #4: EMD

- Cindy Keehen is to serve as the Vision Access Committee Liaison to the EMD Regulations Task Force, by providing VA feedback to the task force on the regulations.

- The focus should be on setting the EMS state-wide standards for EMD protocols, training, recertification and quality improvement.

### **III. Meeting Adjournment**